

## **Berneslai Homes Audit & Risk Committee 17<sup>th</sup> October 2024 – Meeting Summary:**

<b>New Committee Terms of Reference – Additional Work Area for Audit &amp; Risk Committee</b>
<p>The Committee received a report outlining the changes to the Terms of Reference for the Audit and Risk Committee, which were approved by Berneslai Homes Board on 26th September 2024.</p> <p>The Committee recommended these changes for approval.</p>
<b>Risk Reporting Quarterly Update</b>
<p>The Committee received and reviewed the report which provided a quarterly summary on Berneslai Homes' Risk Framework and the key strategic risks, noting that the Corporate Emergency Response Plan and the Business Continuity Plans have commenced their annual review. A presentation was given which provided Committee with an update on sickness absence. Committee were satisfied that the strategic risks covered the range of risks the organisation was facing at the present time.</p>
<b>Procurement Strategy Update and Year 2 Plan</b>
<p>Committee received an update on the progress made on the Procurement Strategy Action Plan. It was noted that despite challenges from the implementation of the repairs system, good progress has been made on the Year 1 Action Plan. Ongoing support for local businesses continues, and actions have been carried over to Year 2, including two large projects.</p> <p>Committee noted the good progress made on the Year 1 Action Plan and approved the Procurement Action Plan for Year 2.</p>
<b>BMBC Corporate Assurance Charter</b>
<p>Committee received a report on the Corporate Assurance (Internal Audit) Charter which reflected minor changes to align with its current operations and the Public Sector Internal Audit Standards (PSIAS). The Charter remains representative of how the service currently operates with the minor changes made. The Charter will be updated again in 2025 to comply with new standards.</p> <p>The Committee considered and approved the Charter and were satisfied that the function operates in accordance with the relevant standards.</p>
<b>BMBC Corporate Assurance Effectiveness</b>
<p>Committee received a report which provided an update on the implementation of actions following the External Quality Assessment (EQA) by CIPFA and the review of the Public Sector Internal Audit Standards (PSIAS).</p> <p>Committee considered and assessed the proposed Framework, acknowledging that they will receive an updated report following the self-assessment by Corporate Assurance and then an annual update report thereafter.</p>

**BMBC Corporate Assurance Activity Report**

Committee received and considered the report which provided an update of the Corporate Assurance Team's progress against the agreed plan of assurance work for Berneslai Homes.

**BMBC Corporate Assurance Fraud Update**

Committee received a report from BMBC Corporate Assurance which provided an update on the Corporate Assurance Anti-Fraud Team's work for Berneslai Homes.

Committee noted the progress made during this period report and were satisfied with the review of data sets approach on a risk basis.

**Building Safety Compliance Scorecard**

Committee received a report which gave an update on the performance of Berneslai Homes in delivering key services related to Building Safety Compliance. Compliance remains strong across the 7 key compliance areas. 100% compliance achieved on Tenant Satisfaction Measures for fire, gas, and passenger lifts.

Committee noted Berneslai Homes' performance in delivering overall Building Safety Compliance.

**New Repairs System Post Implementation Update (Post 6 Months Implementation)**

Committee received an update regarding the new repairs system implemented. Information was given in respect of the initial challenges, current position, technical/material issues, training and support and the customer voice impact. Governance arrangements for oversight of the project moving forward was provided and a further report will be presented at the next Audit and Risk Committee.

Committee noted the update and the ongoing work to improve and embed ways of working.

**Information Governance and Security Compliance Update**

Committee received a comprehensive report on all aspects of Information Governance. Committee were made aware of the increasing risk of cyber-attacks and were assured that cyber security systems have been updated to ensure the organisation remains safe and secure.

Committee reviewed and were assured on the robust approach in place with regard to Information Governance compliance at Berneslai Homes.